

Pre Consultation Call Help Sheet



Prior to our Call

Thank you for taking the first step to enquiring about how we can help you.

We want you to get the most out of our Consultation call. So we have created this helpful workbook to help you.

The 1,2,3 Steps to Getting Started

Over the course of a week write down all of the tasks that you do. During the course of a day, week, month and year.

Then categorise them with numbers 1, 2 & 3.

1 - being something you love doing

2 - you aren't fussed but are happy doing

3 - you just don't enjoy this task at all

The items that fall into 2 & 3 are probarbly the tasks that you can outsource to ourselves.

Project Support

If you have a specific project you want support in start by listing the name of the project.

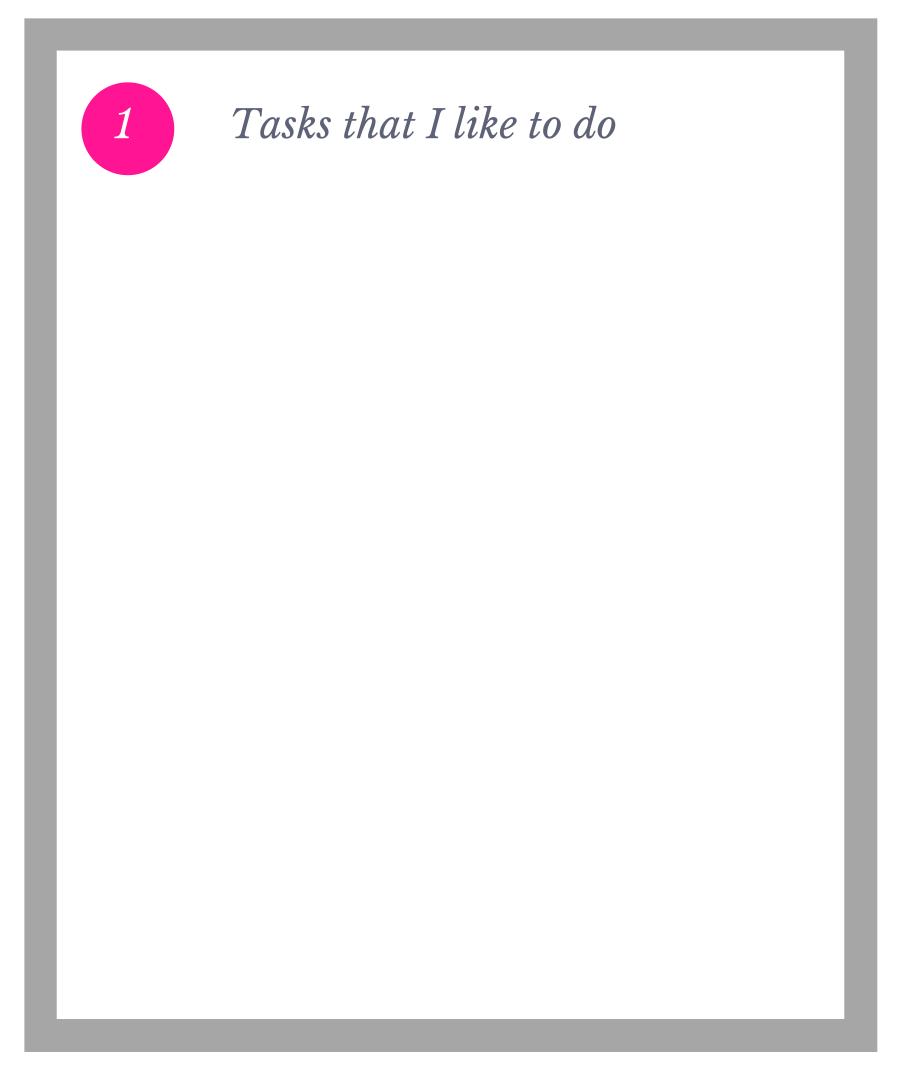
Then list what it is you are looking for. For example if its a website. What should it be able to do for you?





Your 1,2,3 List

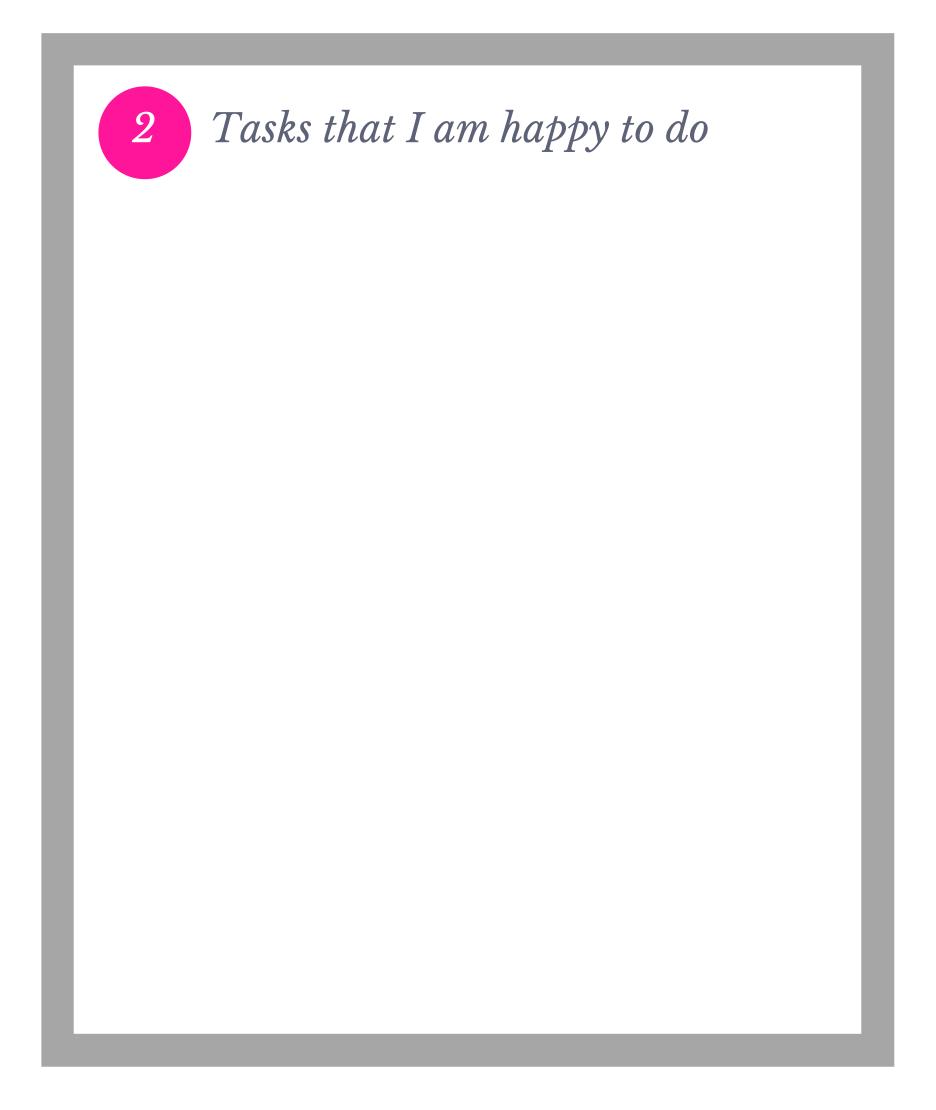






Your 1,2,3 List



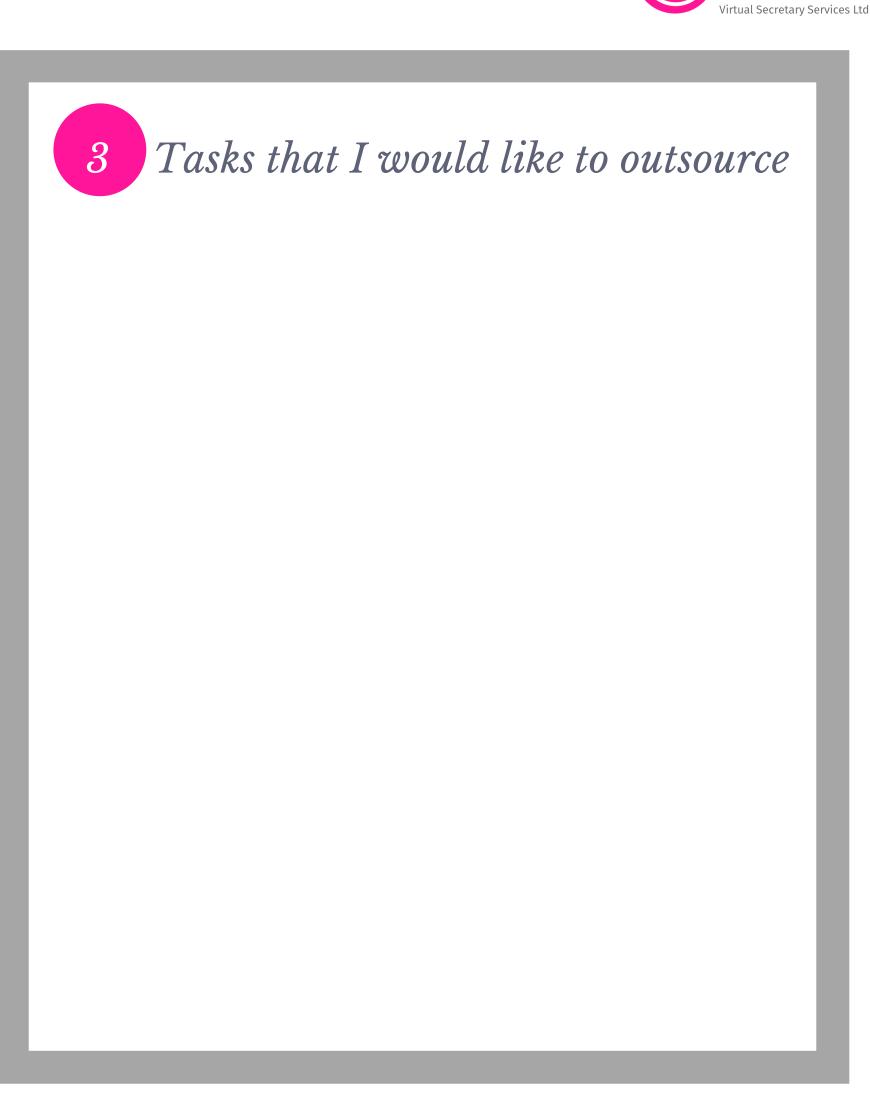




Your 1,2,3 List

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Project Name:

What do I want it to do?, Look, Feel?





Project Name:

What do I want it to do?, Look, Feel?





Project Name:

What do I want it to do?, Look, Feel?





Project Name:

What do I want it to do?, Look, Feel?





Project Name:

What do I want it to do?, Look, Feel?





Helpful thoughts for your Project

Do you have a website/logo that you like the look of already?

Do you have colours that you like? Don't worry we don't expect you to know the codes just share where you have seen them online we can find them for that

Do you have a font style that you like?

Do you need extras such as business paypal account?

I hope you find this handout useful.

I am looking forward to our call.

Letty x